



**Notice of meeting of
Decision Session - Cabinet Member for Environmental Services**

To: Councillors Levene (Cabinet Member)
Date: Tuesday, 20 August 2013
Time: 4.00 pm
Venue: The George Leeman Room - 1st Floor West Offices
(F043)

AGENDA

Calling In.

Notice to Members - Calling In:

Members are reminded that, should they wish to call in any item on this agenda, notice must be given to Democracy Support Group by:

4:00 pm on Thursday 22nd August 2013 if an item is called in *after* a decision has been taken.

Items called in will be considered by the Corporate and Scrutiny Management Committee.

1. Declarations of Interest

At this point the Cabinet Member is asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Minutes

(Pages 3 - 4)

To approve and sign the minutes of the meeting held on 4th December 2012.

3. Public Participation - Decision Session

At this point in the meeting, members of the public who have registered their wish to speak at the meeting can do so. The deadline for registering is **5:00 pm on Monday 19th August 2013**. Members of the public may speak on item on the agenda, an issue within the Cabinet Member's remit.

Any written representations should be with the Democracy Officer by 5pm on Friday 16th February 2013.

4. Review of Spring Clean (Pages 5 - 8)

This report updates the cabinet member on the outcome of the Spring Clean event which took place in May 2013.

5. Huntsmans Walk request for Footway Resurfacing Petition (Pages 9 - 16)

This report outlines the Councils response to a petition received requesting the resurfacing of the footway in Huntsmans Walk.

6. Urgent Business

Any other business which the Cabinet Member considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Laura Bootland

Contact Details:

- Telephone – (01904) 552062
- E-mail – laura.bootland@york.gov.uk

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

About City of York Council Meetings

Would you like to speak at this meeting?

If you would, you will need to:

- register by contacting the Democracy Officer (whose name and contact details can be found on the agenda for the meeting) **no later than 5.00 pm** on the last working day before the meeting;
- ensure that what you want to say speak relates to an item of business on the agenda or an issue which the committee has power to consider (speak to the Democracy Officer for advice on this);
- find out about the rules for public speaking from the Democracy Officer.

A leaflet on public participation is available on the Council's website or from Democratic Services by telephoning York (01904) 551088

Further information about what's being discussed at this meeting

All the reports which Members will be considering are available for viewing online on the Council's website. Alternatively, copies of individual reports or the full agenda are available from Democratic Services. Contact the Democracy Officer whose name and contact details are given on the agenda for the meeting. **Please note a small charge may be made for full copies of the agenda requested to cover administration costs.**

Access Arrangements

We will make every effort to make the meeting accessible to you. The meeting will usually be held in a wheelchair accessible venue with an induction hearing loop. We can provide the agenda or reports in large print, electronically (computer disk or by email), in Braille or on audio tape. Some formats will take longer than others so please give as much notice as possible (at least 48 hours for Braille or audio tape).

If you have any further access requirements such as parking close-by or a sign language interpreter then please let us know. Contact the Democracy Officer whose name and contact details are given on the order of business for the meeting.

Every effort will also be made to make information available in another language, either by providing translated information or an

interpreter providing sufficient advance notice is given. Telephone York (01904) 551550 for this service.

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Holding the Cabinet to Account

The majority of councillors are not appointed to the Cabinet (39 out of 47). Any 3 non-Cabinet councillors can 'call-in' an item of business from a published Cabinet (or Cabinet Member Decision Session) agenda. The Cabinet will still discuss the 'called in' business on the published date and will set out its views for consideration by a specially convened Scrutiny Management Committee (SMC). That SMC meeting will then make its recommendations to the next scheduled Cabinet meeting in the following week, where a final decision on the 'called-in' business will be made.

Scrutiny Committees

The purpose of all scrutiny and ad-hoc scrutiny committees appointed by the Council is to:

- Monitor the performance and effectiveness of services;
- Review existing policies and assist in the development of new ones, as necessary; and
- Monitor best value continuous service improvement plans

Who Gets Agenda and Reports for our Meetings?

- Councillors get copies of all agenda and reports for the committees to which they are appointed by the Council;
- Relevant Council Officers get copies of relevant agenda and reports for the committees which they report to;
- Public libraries get copies of **all** public agenda/reports.

City of York Council

Committee Minutes

MEETING	DECISION SESSION - CABINET MEMBER FOR ENVIRONMENTAL SERVICES
DATE	4 DECEMBER 2012
PRESENT	COUNCILLORS LEVENE (CABINET MEMBER)

5. **DECLARATIONS OF INTEREST**

At this point in the meeting the Cabinet Member were asked to declare any personal, prejudicial or disclosable pecuniary interests he may have in the business on the agenda. None were declared.

6. **MINUTES**

RESOLVED: That the minutes of the last Decision Session held on 7th August 2012 be approved and signed by the Cabinet Member as a correct record.

7. **PUBLIC PARTICIPATION - DECISION SESSION**

It was reported that there had been no registrations to speak under the Council's Public Participation Scheme.

8. **PETITIONS REQUESTING THE REINSTATEMENT OF LITTER BINS.**

The Cabinet Member for Environmental Services considered a report which responded to two petitions received at Council on 11 October 2012.

The petitions related to the following:

- a. From 561 residents of Dunnington: "We the undersigned ask City of York Council to replace some of the litter bins removed from Dunnington Village". Some of the petitioners refer specifically to bins removed from: The Children's Activity Park, the bus stop on York Street, and the corner of Eastfield Lane and Church Balk.

- b. From 1,530 residents in Fulford, Huntington and New Earswick: “We believe that removing 349 litter and dog bins is a false economy that will only lead to more litter and support the Liberal Democrat campaign to restore the bins removed from York”

Officers outlined the report and advised that the bins were removed due to budget savings. An exercise had been undertaken by the team that services them to identify bins that were underused, misused or wrongly located.

The Cabinet Member commented that it isn't financially possible to reinstate all bins as the 40k of savings need to be made. He advised that he approved Option A as detailed in the report and that Officers are willing to continue work with residents, ward members and parish councils to consider any requests for changes and implement if the budget permits.

Officers confirmed that they would respond to a written representation received from Councillor Brooks regarding the litter bin removed from outside the children's play area at Dunnington.

- RESOLVED:
- (i) That Option A be approved and the Cabinet Member for Environmental Services will continue to listen to the views of members, residents and local businesses and implement changes where appropriate, at the same time being aware of budgetary restrictions, and using the Smarter York objectives.
 - (ii) That the Cabinet Member noted the receipt of the petitions.
 - (iii) That the work undertaken with communities as set out in paragraphs 6 and 7 was noted.

REASON: In response to the petitions received.

Councillor Levene, Chair
[The meeting started at 4.00 pm and finished at 4.05 pm].



Decision Session: Cabinet Member for
Environmental Services

20th August 2013

Update on Smarter York Spring Clean Event

Summary

1. This report updates the cabinet member on the outcome of the Spring Clean event.

Background

2. The Spring Clean event took place over the four full weeks in May. Each week was dedicated to different areas of the city:
 - Week 1 – Westfield Ward
 - Week 2 - Tang Hall Area
 - Week 3- Bell Farm Area
 - Week 4 – Various parishes in the outer areas of the city
3. Residents were invited via a press release to nominate communal spaces for a spruce up to help create a smarter York.
4. Community Payback, who we already have a very good partnership with, undertook the work in weeks 1 to 3, which included litter clearance, works to shrub beds and footpath edging.
5. Week 4 focused on volunteer groups in the parishes, who were already well established and known to us; this way of working will be used as a template for future work across the city.
6. Each week culminated with a Smarter Charter event which gave residents the opportunity to sign up to the Smarter Charter, and showcased our partnership working and volunteering opportunities. Displays and information were also available to promote the following:
 - CYC - Smarter Charter – sign up opportunity
 - CYC Waste Services – Recycling and Waste Minimisation.
 - Community Payback
 - Items of equipment/machinery on display (children's interest - mechanical sweeper and ride on mower)

Outcomes

7. There were positives and areas of improvements from the event as detailed below.

Positives:

8. We have consolidated our current partnership working with Community Payback leading to talks on furthering our partnership.
9. Over 560 hours of work were undertaken by Community Payback across the four weeks, including:
- Collection of over 1,600 bags of litter and rubbish.
 - Edging off of over 20km of highway verges.
 - Work on a BMX track for Earswick Parish Council
 - Work to the church grounds of Holy Trinity in Stockton on Forest.
10. Our partnership was strengthened with existing volunteer groups:
- Dunnington in Bloom
 - Copmanthorpe Parish
11. Improvement were made to CYC owned land at:
- Westfield Fenn
 - Tedder Road open space
 - Chesney Fields
 - Foxwood Park
 - Tang Hall area track
 - Bull ring – Bell Farm
 - South Beck – Bell Farm
12. Media opportunities arose at:
- Westfield Fenn – Community Payback – litter pick
 - Fifth Avenue playing fields - Hugh Bailey MP, Community Payback, Cllr Levene & CYC officers – litter pick
 - South Beck - Bell Farm – Cllr Levene, Community Payback, Local volunteers & CYC officers- litter pick
 - A1079 Dunnington lay by – Dunnington in Bloom volunteers & CYC officer – litter pick.

- Streets ahead (summer 2013) front page picture and full page article on Smarter York & Spring Clean.

Areas for Improvement:

13. Any IT systems need to be tested and in place prior to any future event.
14. Any marketing / press opportunities need to be set up in advance, although we had reasonable success with press we did not take advantage of local radio.
15. There is scope to increase joint working with Communities and Equalities on recruitment of volunteers, including members of the public, existing volunteering groups and projects, and local businesses.

Options

16. The principal options are:
 - Option 1: Undertake another spring clean in May 2014, using the lessons learnt during this year's event to improve and increase community involvement.
 - Option 2:
 - a.Undertake another spring clean in May 2014, using the lessons learnt during this year's event to improve and increase community involvement.
 - b.Undertake an event in Autumn 2013 involving Community Payback to be used to showcase the major changes to the partnership between CYC (Smarter York) and Community Payback, via some very proactive marketing.
 - c.Include some targeted work / events in our public parks.

Analysis

17. Option 1 will give the new Smarter York / Community Engagement team the opportunity to organise the event in a planned and coordinated manner.
18. Option 2 will give the new Smarter York / Community Engagement team the opportunity to organise the event in a planned and coordinated manner, but with the autumn event keeping the momentum going as well as publicizing our increased commitment to our partnership. This option is recommended.

Council Priorities

19. These proposals relate to the *Protect the Environment* section of the Council Plan: ensuring that we continue to maintain York's streets and public spaces within the available budget.

Implications

20. **Financial:** There are no financial implications as the Spring Clean is undertaken within existing budgets.
21. There are no additional HR, equalities, legal, crime and disorder, IT, property or other implications.

Risk Management

22. There are no identified risks.

Recommendations

23. The Cabinet Member is recommended to agree to option 2 as set out in paragraph 18.

Reason: To ensure a successful follow up event.

Contacts

Author:	Chief Officer Responsible for the report:		
Russell Stone Head of Public Realm Communities and Neighbourhoods Tel No. 3108	Charlie Croft Assistant Director - Communities, Culture and Public Realm		
	Report Approved	✓	Date 5 August, 2013
Specialist Implications Officer(s)			
Wards Affected: <i>List wards or tick box to indicate all</i>		All	✓
For further information please contact the author of the report			

Background Papers: None

**Agenda Item****Decision Session – Cabinet Member for Environment****20 August 2013**

Report of the Assistant Director (Highways, Waste and Fleet)

PETITION REQUESTING THE CITY OF YORK COUNCIL TO RESURFACE THE FOOTWAY ON HUNTSMAN WALK IN THE WARD OF WESTFIELD**Summary**

1. This report is in response to a petition submitted to the Council by Councillor Anne Reid and signed by 30 residents of this street and surrounding area.
2. The petition requests that the Council resurface the footway on Huntsman Walk, Westfield.

Background

3. Huntsman Walk footway is categorized as a 'local access footway' and is 650 m long and approximately 1.8 m wide on both sides of the carriageway. There are 82 properties that front onto Huntsman Walk.
4. The annual condition survey in 2012 graded the section of footway between Tedder Road and Foxwood Lane as 3 (poor) and was ranked 96th in the footway network listings. The ranking was insufficient to be included into the 2013/14 programme. The remainder of the footway was graded either a 1 or 2.
5. An annual safety inspection was undertaken on 4 February 2013. The inspection identified two footway defects at the side of the Co-operative Food store that breached the Council's intervention levels and these were repaired at the time.

Consultation

6. This report is to advise the Cabinet Member of the receipt of the petition, no external consultation has taken place.

Options

7. Option 1 - Rank the footway along with other grade 3 roads for inclusion in a future scheme programme as in accordance with the approved process.
8. Option 2 - Add a scheme to resurface the footway between Tedder Road and Foxwood Lane to the 2013/14 programme. It is estimated that the cost of the scheme will be £48,750.

Analysis

9. Option 1 - The ranking will improve with a weighting applied due to the receipt of this petition. Applying this factor the scheme is 61st in the footway network listing.
10. Option 2 - The works will be a full refurbishment of the footway binder and surface courses.
11. It must be noted that if option 1 does not rank the footway high enough to be a scheme, funding for option 2 will have to be taken from the annual scheme programme. This will result in a higher ranked scheme being removed from the programme.

Council Priorities

12. The City and Environmental Services directorate supports delivery of the create jobs and grow the economy, protect the environment and get York moving themes from the Council's key priorities.

Implications

Financial

13. There are no financial implications.

Human Resources (HR)

14. There are no HR implications identified in this report.

Equalities

15. A Community Impact Assessment (CIA) has been carried out and recommends option 1 be approved.

Legal

16. The Council in its capacity as the Highway Authority has a duty under Section 41 of the 1980 Highways Act to maintain the public highway.

Crime and Disorder

17. There are no crime and disorder implications.

Information Technology (IT)

18. There are no IT implications in this report.

Property

19. There are no property implications.

Other

20. There are no other implications in this report.

Risk Management

21. In compliance with the Council's risk management strategy, the main risks that have been identified in this report are:
 - Strategic Risk, arising from judgements in relation to medium term goals for the service
 - Physical Risks, arising from potential under investment in assets
 - Financial Risk, from pressures on budgets
 - People Risks, affecting staff if budgets decline
22. Measured in terms of impact and likelihood the risk score for all of the above has been assessed at less than 16. This means that at this point the risks need only to be monitored as they do not provide a real threat to the achievement of the objectives of this report.

Recommendations

23. The Cabinet Member is recommended to:

- (i) Note the receipt of the petition
- (ii) Approve option 1

Reason: Huntsman Walk to be assessed in accordance with the Council's procedures and ranked accordingly.

Contact Details

Author:

Andy Binner
Head of Highway Infrastructure
City and Environmental
Services
Tel: (01904) 553231

Chief Officer Responsible for the report:

Roger Ranson
Assistant Director (Highways, Waste
and Fleet) City and Environmental
Services

Report Approved Date 19 July 2013

Wards Affected: Westfield

All

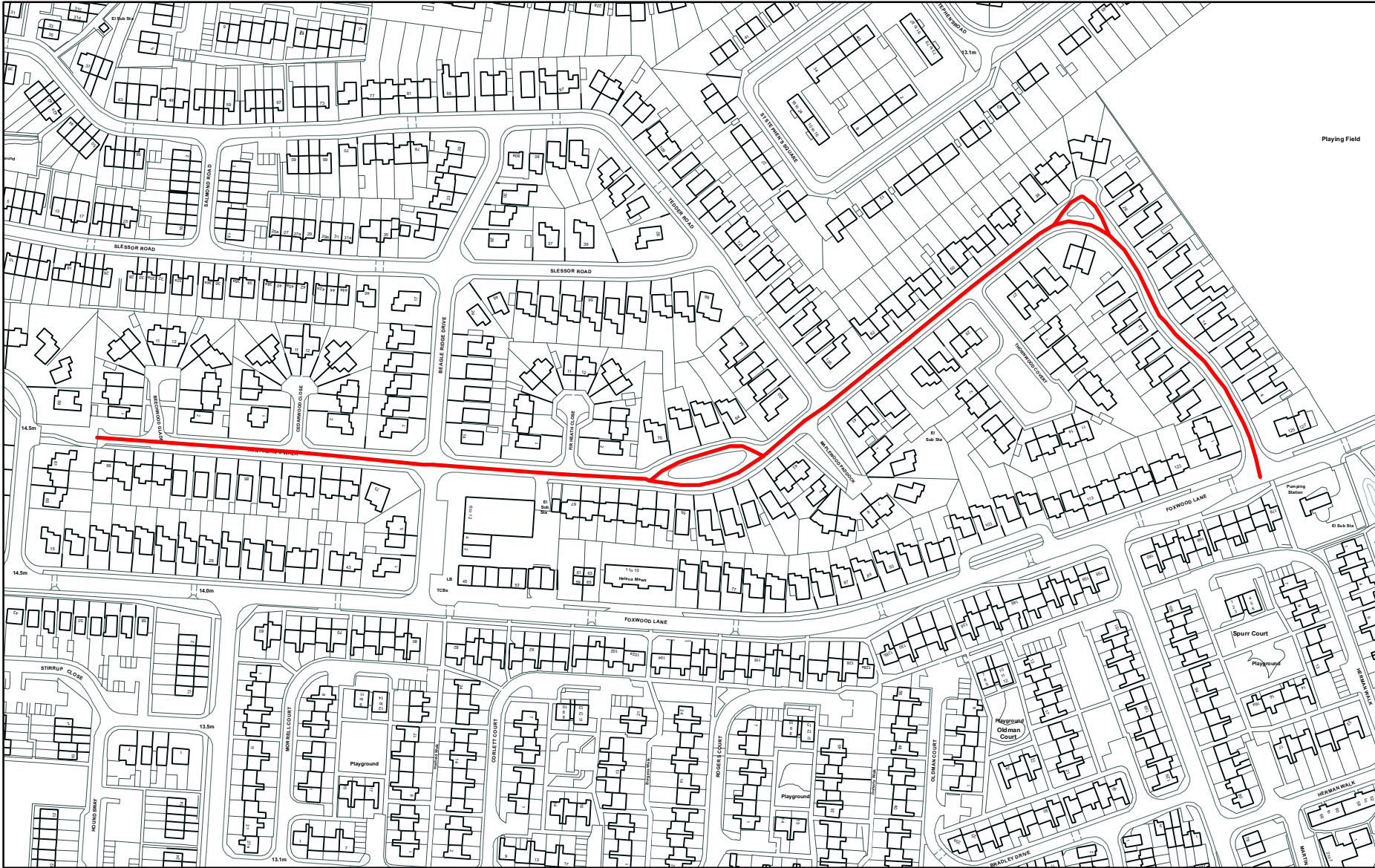
For further information please contact the author of the report

Background Papers:

There are no background papers

Annexes:

- Annex 1 Plan
- Annex 2 Photographs



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Huntsman Walk

Drawn by SM

Date July 2013

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Photographs of Huntsman Walk Footways

Photo No 1



Photo No 2



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